**Joining Group/Program**

**BY COMPUTER**

Calendar/Meeting link:

TEST YOUR COMPUTER

Visit www.zoom.us/test to test your computer

connection and sound **before**the first session.

GET THE MEETING LINK

Click the meeting link in the email, find the link on

<http://www.cancersupportstl.org/get-support/online-resources>.

CLICK THE LINK

A box may pop up asking to either "Open Zoom Meetings" or to download

the Zoom program. Answer "open" or "download". If you have to download

the program, click the .exe box in the bottom left of your screen, click "run".

DECIDE YOUR SOUND CONNECTION

If you want to use the computer's microphone, click "Join with

Computer" audio. If you want to call on the phone, click the

"Phone Call" to access the phone dial-in information.

MUTING/UNMUTING TO TALK

Remember, if you've called on the phone, you can only

mute/unmute yourself on via **your telephone.**

USING THE PHONE FOR SOUND

If you are going to call in rather than using the computer mic,

dial the numbers on your screen, enter the password and your

participant ID # (*all of this info is on the call-in pop up box*).

**Joining Group/Program**

**BY TABLET/SMARTPHONE**

PICK YOUR DEVICE

Will you be joining by tablet (i.e. iPad) or smartphone?

DOWNLOAD THE "ZOOM" APP

Go to your App Store or Google Play Store and search

"Zoom". Choose "Zoom Cloud Meetings" and install.

OPEN THE APP & JOIN

After opening the app, click the blue "Join a Meeting" button.

ENTER YOUR NAME

If the name bar has information about your device (i.e.

Samsung 10e), click on it and type your name instead.

ENTER MEETING CODE

CLICK THE BLUE "JOIN MEETING"